

Subject: Important Information: Enrolling and Signing Into Upcoming Proficiency Session via E-Learning

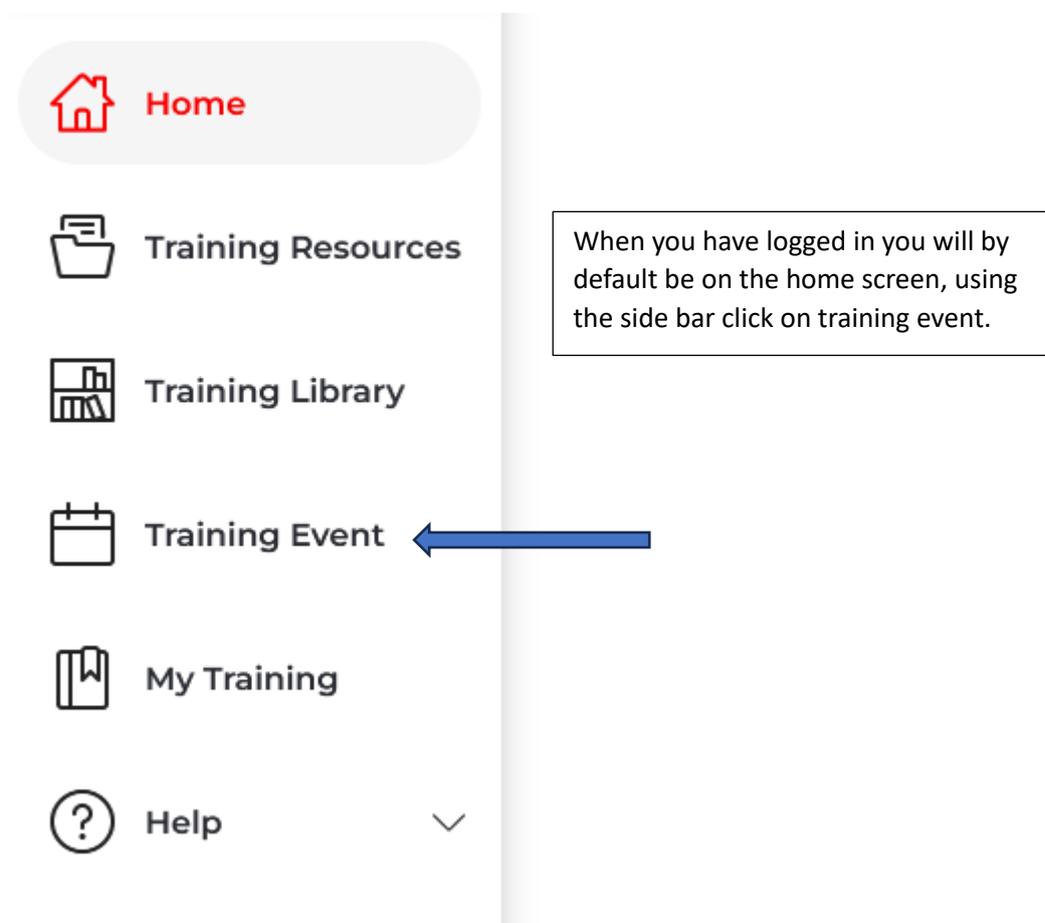
Dear Wanda Members

There have been a couple of changes this season as to how to complete proficiencies this year. This year we will transition to an online platform allowing members to enrol into a Proficiency session via the members portal.

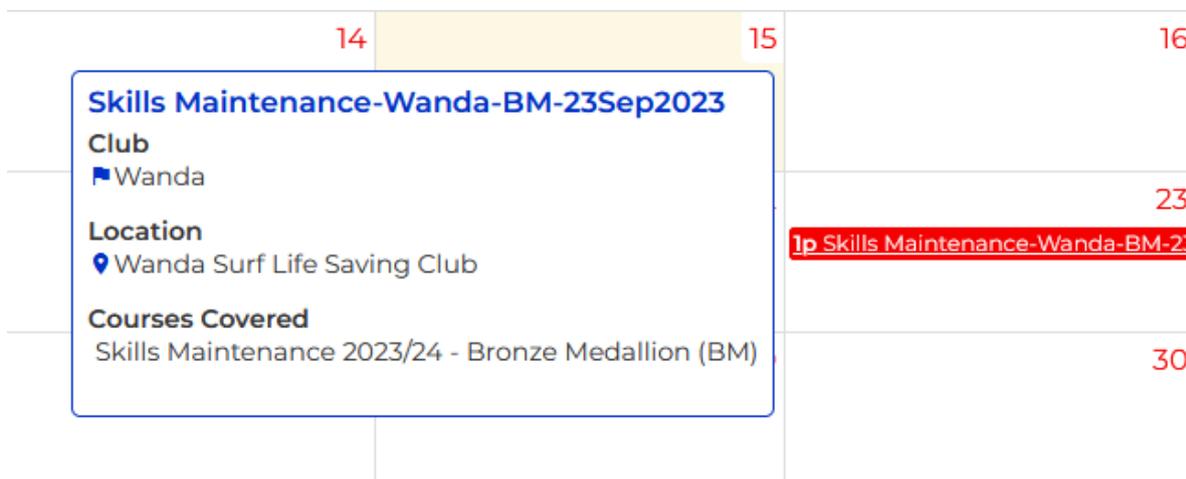
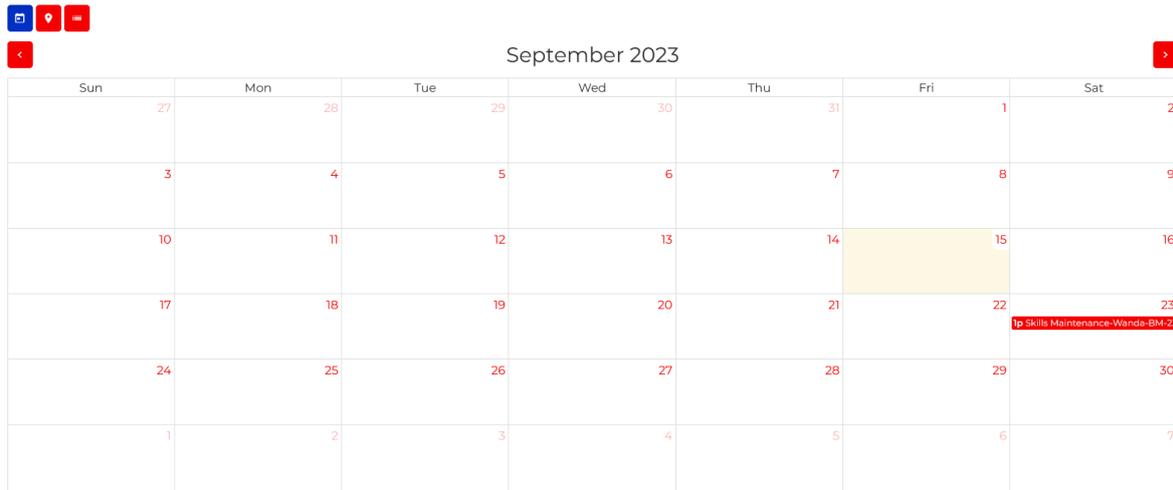
The instructions below should help you successfully enrol in a session which can be done via your phone or other device.

All members should have access to the members portal as you need access to complete the online Skills Maintenance which must be completed before you partake in a practical session.

Once you have logged into your eLearning follow the steps below to sign up for a practical session.



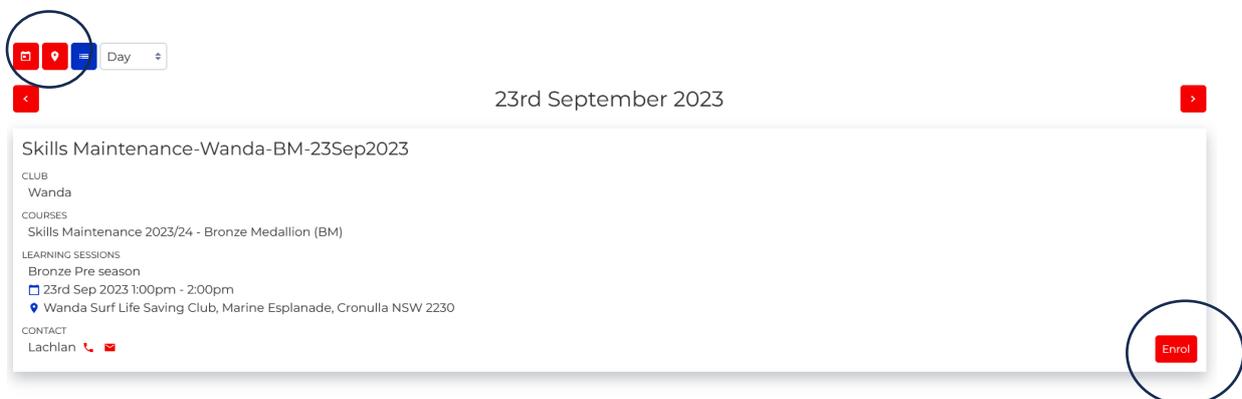
This will open a screen with the calendar.



The created event will already be uploaded onto the calendar, hover over the event for more information.

Click on the event you wish to enrol in. This will contain more information including start time and other instructions. Click Enrol, bottom right.

To go back to the main calendar, click on the Calendar Icon. Top left.



Another screen will appear, outlining that you are eligible to complete the proficiency. If you are eligible, click Enrol.

### Enrol for Skills Maintenance-Wanda-BM-23Sep2023 ✕

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**Select the courses you wish to complete** Eligible

<input checked="" type="checkbox"/>	Skills Maintenance 2023/24 - Bronze Medallion (BM)	✓
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Cancel
Enrol

edallion (BM)

Once you have enrolled the event will turn Blue. Indicating that enrolment has been successful, and you will receive a confirmation email to your nominated email address.

	23
1p Skills Maintenance-Wanda-BM-2:	
	30
	7

If you are unable to attend after you enrolled, click on the event and click the Unenrol button.

**Skills Maintenance-Wanda-BM-23Sep2023**

CLUB  
Wanda

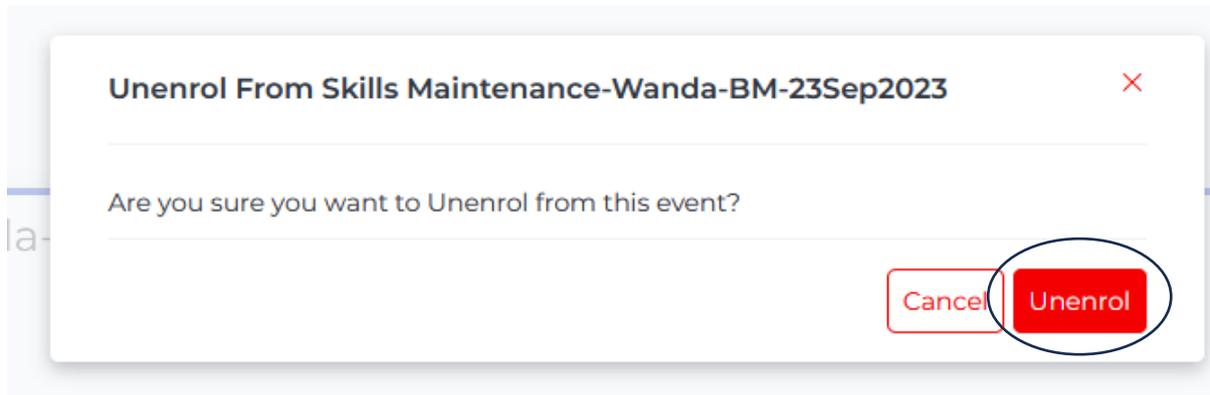
COURSES  
Skills Maintenance 2023/24 - Bronze Medallion (BM)

LEARNING SESSIONS  
Bronze Pre season  
 23rd Sep 2023 1:00pm - 2:00pm  
📍 Wanda Surf Life Saving Club, Marine Esplanade, Cronulla NSW 2230

CONTACT  
Lachlan 📞 ✉️

Unenrol

Then click Unenrol again to confirm.



Note: If you want to attend an event but did not enrol online, don't worry. The Proficiency delegate can enrol you.

If you run into any issues, please reach out to the club or me directly and we should be able to assist.

Kindest Regards,

Lachlan Black

Director of Education

Wanda SLSC.