

Memorandum

To: Directors, Branch Presidents, Branch CEOs and Secretaries, Clubs, Life Members, Members
Date: 21st February 2023
Pages: 2
Subject: **Calling For Nominations for 2023 SLSNSW State Director Elections**

Surf Life Saving New South Wales (SLSNSW) is calling for nominations for three (3) positions, each for a 3-year term. The positions to be voted on at the State Council Election Meeting on Saturday 6th May 2023, will be for the positions of:

- **President (Specified Director)**
- **2 x Director positions (Unspecified Director)**

As per The SLSNSW Constitution (Schedule 1, Electoral Procedure, Nominations and Notices), all nominees must first nominate for an Unspecified Director position and must also state if they wish to nominate for any Specified Director position available at that Election. All Election material will denote where a nominee has also nominated for a Specified Director position.

In addition to the desired skills sets that enable a Director to effectively perform and undertake their fiduciary and governance responsibilities, the SLSNSW Board is seeking nominees with distinctive skills sets and experience for each of these positions.

President (Specified Director)

Nominees should have the following competencies:

- Professional or substantive volunteer experience in lifesaving
- Experience as a Company Director in a similar organisation
- Experience as a Chairperson in a similar size Boards and or Committees
- Strategic expertise – sound understanding of strategic planning processes.
- Financial literacy is essential.
- Legal – an understanding of the Boards legal responsibility inclusive of governance and compliance
- Risk Management – experience in managing areas of major risk to an organisation
- Integrity and emotional intelligence
- Communication – excellent verbal and written communications

Unspecified Director

Nominees should have the following competencies:

- Professional or substantive volunteer experience in lifesaving
- Experience as a Company Director in a similar organisation
- Strategic expertise – sound understanding of strategic planning processes.
- Financial literacy is essential.
- Legal – an understanding of the Boards legal responsibility inclusive of governance and compliance
- Risk Management – experience in managing areas of major risk to an organisation
- Integrity and emotional intelligence
- Communication – excellent verbal and written communications

As these Director Positions may be appointed to a Chairperson role for the Sports Standing Committee and/or Education Standing Committee, the following additional experience is desired:

- Understanding of operations of Registered Training Authorities (RTO)
- Experience in the management and navigation of Vocational Education and Training (VET)
- Experience in the development of innovative training approaches relevant to surf lifesaving
- Experience in the strategic delivery of adult training and assessing in a volunteer organisation
- Experience in the community and / or elite sports sector
- Experience in delivery of complex, largescale surf sports events
- Experience in volunteer and officials management of sporting events
- Experience in developing surf lifesaving sports participation and growth strategies

In all instances, the SLSNSW Board seeks nominees who have a strong understanding and commitment to Surf Lifesaving as a volunteer membership-based organization and demonstrate a breadth of experience both professional and in a surf lifesaving context.

The SLSNSW Board Charter is available from Surf Life Saving NSW on request. Please email pa@surflifesaving.com.au to obtain a copy.

Candidates will be required to complete the following as part of the nominations process by the stated deadline below:

1. Submission of the attached Nomination Form for SLSNSW Director Positions
2. Provide a Cover Page supporting their claim for the position clearly addressing the outlined specific skills as stated above for each position (1 x page maximum).
3. Provide a typed copy of their resume, which details their credentials and relevant experience for the position (2 page maximum) to assist voters to make a decision about their suitability for the position.
4. Completion of the Candidate Board Skills Matrix Assessment which can be accessed at: https://slsnew.foliogrc.com/contracts/new?contract_template=50&token=G4w651DTkty1FZxkLHXk
5. Completion of a 3-minute video claim for position answering specific questions provided by the Nominations Committee. (Note this is not a mandatory component for application however this is recommended to provide enhanced insight of your nomination for voters. Please contact Greta Simms, PA to CEO, (Email: pa@surflifesaving.com.au, Mobile: 0455 833 135) to arrange a suitable time for SLSNSW to assist with this filming, which must be completed by 22nd March 2023.

Candidates interested in nominating for any of the Director's positions should complete and sign the attached nomination form and lodge this with all required documentation to their Branch by 5:00 pm Monday 20th March 2023 to enable the Branch to endorse, or otherwise, prior to the lodgment deadline.

Once the Nomination Form and required documentation has been lodged at Branch, the nomination form must be forwarded to the Chief Executive Officer at SLSNSW (endorsed or otherwise) via Email to: 2023DirectorNominations@surflifesaving.com.au by 5:00 pm Wednesday 22nd March 2023.

Yours sincerely



Steven Pearce AFSM
Chief Executive Officer
Surf Life Saving NSW

Nomination Form for SLSNSW Director Positions

Surf Life Saving New South Wales

2023-2024, 2024-2025; and 2025-2026 Seasons

| | | |
|---------------|-------------|------------|
| Name: | | |
| Address: | | |
| Suburb: | State: | Post Code: |
| Email: | | |
| Mobile Phone: | Work Phone: | |
| Club/s: | Branch: | |

Please tick the position/s you wish to nominate for.

NOTE: As per The SLSNSW Constitution (Schedule 1, Electoral Procedure, Nominations and Notices), ALL nominees must first nominate for an Unspecified Director position and must also state if they wish to nominate for any Specified Director position available at that Election.

Directors Positions:

- I wish to nominate for a Director Position (Unspecified)
- I wish to nominate for the position of President (Specified Director)

Please note that all positions are for a 3-year term, commencing 6 May 2023 and ending May 2026.

| | |
|---------------------|-------|
| Nominee Signature: | Date: |
| Branch Endorsement: | Date: |

- ***This form and accompanying documentation are required to be lodged with Branches by 5:00 pm Monday 20th March 2023.***
- ***Following Branch endorsement or otherwise, this form and accompanying documentation are required to be forwarded by the Branch to the CEO of Surf Life Saving NSW (endorsed or otherwise) by 5:00pm Wednesday 22nd March 2023. (via Email: 2023DirectorNominations@surflifesaving.com.au)***
- ***Surf Life Saving New South Wales will acknowledge receipt of all nominations received.***